

CHAMBER OF COMMERCE & INDUSTRY OF NORTHLAND (INC)

Minutes of the 112th Annual General Meeting

Held at the Old Library, 7 Rust Ave, Whangarei

Wednesday March 11th 2015 at 5.00 pm

Ryan Welsh President welcomed the attendees to the Chamber's 112th Annual General Meeting

Present

Attendee	Company
5 Deep Ltd	John Cook
Accounta Ltd	Trish Madison
Advantage Business	Ken Wilson
BigWords	Fiona Cole
BJ Projects	Barbara Jaques
C.H.A.R.T NORTH (Creative Northland)	Laura Burns
Gilmore Brown	Danny Douglas
Henderson Reeves Connell Rishworth	Virginia Craig
Kamo Parts Ltd	Brett & Jo-Ann Hogan
Konica Minolta	Paul Roukchan
Life Member	Alan Martin
Marine North Ltd	Paul Dunn
NDC New Design	Richard Cranenburgh
NorthTec	Rob Meadows
NZ Chambers of Commerce Northland	Tony Collins
NZ Chambers of Commerce Northland	Janette Dobbs
Refining NZ	Daryl Small
Robinson Asphalts 1992 Ltd	Annie Johnston
Spark Digital	Tim Robinson
Northcom ICT	Tony Shi
Totalspan Northland	Paul Clarke
Whangarei District Council	Jude Thompson
Whangarei District Council	Cr Tricia Cutforth
WRMK Lawyers	Ryan Welsh

Apologies

Attendee	Company
Ashleigh McCaw	Active Attitude
Murray Broadbelt	Employer Services Ltd
David Templeton	Northland INC
Vince Cocurullo	Cocurullo's Ltd
Don Low	IOOF New Zealand Ltd
Jeroen Jongejans	Dive!Tutukaka
Mayor Sheryl Mai	Whangarei District Council

Resolved

"That the apologies be accepted"

Moved: Jeroen Jongejans / Bobby McGee
favour/CARRIED

All in

Obituaries

Ryan Welsh noted the passing of Frances Dean.

Minutes of the previous AGM

Resolved

"That the minutes of the 111th AGM on 12th March 2014 be confirmed as a true and correct record".

Moved: Paul Dunn / Tim Robinson

All in favour/CARRIED

Matters Arising

No Matters Arising

President's Report

Ryan Welsh's report was tabled.

Ryan noted the work in progress of the Ease of Business team which has been working in conjunction with Whangarei District Council and Northland INC.

He thanked the outgoing Board members and advised he was looking forward to working with the new board over the next 12 months.

He also thanked Janette, Shelley and Tony for their efforts on behalf of the Chamber.

Resolved

"That the Presidents report be received"

Moved: Paul Dunn / Annie Johnston
favour/CARRIED

All in

CEO's Report

Tony Collins tabled report, and made the following comments.

Tony advised that 90% of his time is spent in seeing how we can deliver more for our members, not in actual delivery.

- Tony gave an overview of issues facing Chambers around New Zealand and noted that due to the governance of our Board that we did not suffer these problems. Tony reinforced Ryan's comments thanking the Board.

- Daryl has put in place best practice financial procedures
- Annie has been instrumental in shaping the Chamber Strategic Plan
- Jeroen has helped shape the face of the Chamber with his passion for projects which will get Whangarei and Northland on the map.
- Also a special thanks to Janette and Shelley for the fantastic work they do.
- He is pleased with the growth in the membership which now has a true base of current financial members.
- Tony thanked everyone for coming along and invited everyone to stay for the Alliance Partners BA5 to find out how to best utilize their membership.
- Finally he is looking forward to the next 12 months and asked the new Board to give him some challenges to work on.

Resolved

"That the CEO's report be received"

**Moved: Ryan Welsh / Paul Roukchan
favour/CARRIED**

All in

Financial Report

Treasurer Daryl Small spoke to the report.

Treasurer's Report – year ended 31 December 2014

Profitability

- A net deficit of \$60 for the year, compared to a net deficit of \$2.9K in 2013.

Revenue

- Overall, revenue on a total income basis remains comparable to last 2013 – totalling \$180.7K this year compared to \$180.5K last year.

Significant changes to revenue streams are:

- Business Awards. Another successful event held at Forum North for the second year running. A slight increase in sponsorship and comparable ticket sales to 2013 resulted in a net surplus of \$25K (compared to \$23K in 2013).
- Membership income is up on last year by \$3K. Membership stood at 403 members as at December 2014 compared to 383 members at the same time last year. In addition campus membership for students attending North Tec, is 9 (compared to 13 last year).
- A drop off in some revenue items has seen the successful addition of new streams in particular the Business to Business publication. This new initiative had a good uptake from members and resulted in a very good publication allowing members to profile and promote their businesses. This brought in revenue of around \$5K.
- Other income streams remain comparable to 2013. Seminars and functions income was \$9K for the year and encompasses the use of BA5 events, as well as other events held during the year. It has been great to see the continued use and support of these events by our members

Expenses

- Total expenses are down from 2013 by \$2.6K, totalling \$180.8K versus \$183.4K. This is a great result, particularly with an increase in depreciation costs (up \$2.2K from last year due to the Chambers new website being depreciated for a full year at a high rate). The decrease in costs is an accumulation of factors including rent changes and other overhead expenses.

Financial Position

- The financial position remains in relative good shape, with Members Funds essentially unchanged from 2013.

- As at 31 December the Chamber held \$52K of assets made up of:

Bank balances	\$28K
Debtors	\$18K
Plant and equipment	\$6K
Total Assets	\$52K
Less liabilities	\$4K – due to suppliers and IRD
Giving Accumulated Members Funds \$48K	

Future Focus

- Continue to expand revenue streams, a focus on continuing to build membership and relevance to members
- Look to other revenue streams opportunities as they arise
- Utilise any surplus funds to further develop the Chamber’s services

Resolved

"That the financial statements be approved"

Moved: Laura Burns / Jude Thompson

All in favour/CARRIED

Appointment of Auditor

Motion: “to appoint an Auditor for 2015”

Resolved

"That Orbit Audits be appointed for 2015”

Moved: Trish Madison / Tim Robinson

All in favour/CARRIED

Appointment of Honorary Solicitors

Motion: “That Webb Ross NcNab Kilpatrick be appointed as Honorary Solicitors”

Resolved

"That Webb Ross NcNab Kilpatrick be appointed Honorary Solicitors for 2015"

Moved: Jeremy Tauri / Paul Dunn

All in favour/ CARRIED

Tony Collins as the Returning officer conducted the election.

10. Election of Officers

Clause 6 of the constitution reads - 6. The officers of the Chamber shall consist of a President, a Vice President, An immediate Past President and a Treasurer. The President, Vice President, and Treasurer shall be elected at each Annual Meeting with nominations closing 21 days prior to the Annual Meeting.

10.1 Election for President

As per the nominations received prior to the February 10th, 2015 closure date, the following person be nominated for the position of President.”

Motion – “That the following person be elected unopposed to the position of President”

Ryan Welsh	Webb Ross NcNab Kilpatrick	President
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Moved: Jude Thompson / Tim Robinson

All in favour/CARRIED

10.2 Election for Vice President

“As per the nominations received prior to the February 10th, 2015 closure date, the following persons have been nominated for the position of Vice President.”

Motion – “That the following person be elected unopposed to the position of Vice President”

Jeremy Tauri	Plus Chartered Accountants	Vice President
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Moved: Paul Roukchan / Richard Cranenburgh

All in favour/CARRIED

10.3 Election for Treasurer

“As per the nominations received prior to the February 18th, 2014 closure date, the following person be elected nominated to the position of Treasurer.”

Motion – “That the following person be elected unopposed to the position of Treasurer”

Danny Douglas	Gilmore Brown	Treasurer
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Moved: Paul Dunn / Annie Johnston

All in favour/CARRIED

Election of Board

10.4 Board of Directors

“As per the nominations received prior to the February 10th, 2015 closure date, the following persons have been nominated for the position of Board member”

The following current Board members will automatically keep their position on the Board as per the constitution.

Clause 7 (g) Board Members shall hold office for a period of 2 years at which time the board member shall automatically resign. At this time if the Board member wished to stay on the board they must be re-nominated by a financial member of the Chamber for re-election.

Murray Broadbelt	Employer Services Ltd	Board of Directors
Vince Cocurullo	Cocurullo's Ltd	Board of Directors
Tim Robinson	Gen-i NZ Ltd	Board of Directors
Terry Sage	Business Coaching New Zealand	Board of Directors
Richard Cranenburgh	NDC New Media	Board of Directors

An amendment was noted that there were six nominations not seven as stated on the agenda.

Motion – “That as per the nominations received prior to the February 10th, 2015 closure date, the following six persons will be elected to the position of Board member unopposed.”

Laura Burns	C.H.A.R.T. Creative Northland	Board of Directors
Paul Dunn	Marine North	Board of Directors
Rob Meadows	NorthTec	Board of Directors
Virginia Craig	Henderson Reeves Connell Rishworth	Board of Directors
Tony Shi	Northcom ICT	Board of Directors
Wayne Roycroft	Stepping into Employment	Board of Directors

Moved: Ryan Welsh / Jo-Ann Hogan

All in favour/ CARRIED

General Business

No general business.

Conclusion of Formal Meeting.

The meeting closed at 5.20 p.m.