

CHAMBER OF COMMERCE & INDUSTRY OF NORTHLAND (INC)

Minutes of the 113th Annual General Meeting

Held at the Westpac Conference Room, Rathbone St, Whangarei

Wednesday March 9th 2016 at 5.00 pm

Jeremy Tauri Vice President stood in for Ryan Welsh President in his absence and welcomed the attendees to the Chamber's 113th Annual General Meeting

Present

Attendee	Company
Aaron Spence	Business Coaching NZ
Ada Davis	Handy As Ltd
Barbara Jacques	BJ Projects
Chris Douglas	Northland Scaffolding
Danny Douglas	Gilmore Brown Limited
Evan Davis	Handy As Ltd
Geoff Yendell	Westpac
Greg Atkins	Gilmore Brown Limited
Gwendolyn Needham	Highwise Leadership
Jeremy Tauri	Plus Chartered Accountants
Pam McKenzie	Whangarei Clothing Alterations
Paul Dunn	Marine North
Tania Dunn	Marine North
Tim Robinson	Spark Digital
Virginia Craig	Henderson reeves Connell Rishworth
Wayne Roycroft	Stepping Into Employment
Rob Meadows	NorthTec
Vince Cocurullo	Cocurullo's Ltd

Apologies

Name	Company
Ken Wilson	Advantage Business Ltd
Jeroen Jongejans	Dive!Tutukaka
Richard Booth	Kaipara District Council
Rob Forlong	Whangarei District Council
Pita Paraone	NZ First MP Whangarei
Alan Martin	Life Member
John Cook	5 Deep
Paul Batchelder	UIT
Tony Shi	Northcom ICT
Dean Able	Snow Bros Auto Electrical

Resolved

"That the apologies be accepted"

Moved: **Jeremy Tauri / Tim Robinson**

All in favour/CARRIED

Obituaries

No obituaries noted

Minutes of the previous AGM

Resolved

"That the minutes of the 112th AGM on 11th March 2015 be confirmed as a true and correct record".

Moved: Tim Robinson / Paul Dunn

All in favour/CARRIED

Matters Arising

No Matters Arising

President and Chief Executive Report

Tony Collins tabled the combined President and Chief Executive report, highlighting the following

Chambers around New Zealand had membership at 20-30% of revenue and in some areas this was declining. Membership for the Northland Chamber has grown by over 30 over the last 12 month. This is in part from the high profile of the Chamber and partly because the Chamber staff do their best to ensure that members are taking advantage of the value props available to them. Tony thanked Shelley and Janette for all of their hard work over the past 12 months.

Having a good membership base also gives the chamber a strong voice to be heard at local and central government level.

Tony thanked Ryan in his absence, he has been a great Board member and has lead the Board with such projects as Ease of Business, Marine Park which is now being rolled out and has brought a fresh perspective to the role.

He thanked the existing Board, mentioning that it had good balance and diversity, including small business, corporates, key stakeholders and other organisation which all provided different views.

Tony thanks outgoing Board member Vince Cocurullo, he has been a Chamber champion and hopes to see him at future Chamber events.

Resolved

"That the President and Chief Executive report be received"

Moved: Paul Dunn / Rob Meadows

All in favour/CARRIED

Financial Report

Treasurer Danny Douglas spoke to the report.

Treasurer's Report – year ended 31 December 2015

Profitability

A net surplus of \$1173 for the year compared to loss of \$60 in 2014.

Revenue

Overall revenue grew from \$180k in 2014 to \$193k in 2015

Changes in revenue streams:

- Business awards up slightly to \$26300 from \$25400 in 2015
- Business Mentors was up approximately \$5k – this compensated for the Business to Business Publication being moved to 2016.
- Membership subscriptions were up \$8k. Membership total at 422 compared to 403 in 2014
- Seminars and functions have increased by an additional \$3.5k

The work that Tony, Janette and Shelley have done has contributed to all of these increases.

Expenses

- Total expenses are up by approximately \$12k. The major area was in additional wages to supply increased services and membership growth. Most other expenses have resulted in small increases in regards to the additional growth.

Financial position

- As at 31 December the Chamber held \$57.6K of assets made up of:

Bank balances	\$39k
Debtors	\$16.6k
Equip	\$2k
Total Assets	\$57.6K
Less Liabilities	\$8.4k – suppliers and IRD
Giving Accumulated Members Fund	\$49.2k

Future Focus

- Expand revenue streams
- Utilise funds to develop services

Danny thanks the Chamber staff for all of their work over the last 12 months.

Resolved

"That the financial statements be approved"

Moved: Tim Robinson / Vince Cocurullo

All in favour/CARRIED

Appointment of Auditor

Motion: "to appoint an Auditor for 2016"

Resolved

"That BDO Northland be appointed for 2016"

Moved: Paul Dunn / Tim Robinson

All in favour/CARRIED

Appointment of Honorary Solicitors

Motion: "That Webb Ross NcNab Kilpatrick be appointed as Honorary Solicitors"

Resolved

"That Webb Ross NcNab Kilpatrick be appointed Honorary Solicitors for 2016"

Moved: Tim Robinson / Vince Cocurullo

All in favour/ CARRIED

Tony Collins as the Returning officer conducted the election.

10. Election of Officers

Clause 6 of the constitution reads - 6. The officers of the Chamber shall consist of a President, a Vice President, An immediate Past President and a Treasurer. The President, Vice President, and Treasurer shall be elected at each Annual Meeting with nominations closing 21 days prior to the Annual Meeting.

10.1 Election for President

As per the nominations received prior to the February 9th, 2016 closure date, the following person be nominated for the position of President.”

Motion – “That the following person be elected unopposed to the position of President”

Jeremy Tauri	Plus Chartered Accountants	President
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Moved: Paul Dunn / Danny Douglas

All in favour/CARRIED

10.2 Election for Vice President

“As per the nominations received prior to the February 9th, 2016 closure date, the following persons have been nominated for the position of Vice President.”

Motion – “That the following person be elected unopposed to the position of Vice President”

Paul Dunn	Marine North	Vice President
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Moved: Tim Robinson / Rob Meadows

All in favour/CARRIED

10.3 Election for Treasurer

“As per the nominations received prior to the February 9th, 2016 closure date, the following person be elected nominated to the position of Treasurer.”

Motion – “That the following person be elected unopposed to the position of Treasurer”

Danny Douglas	Gilmore Brown	Treasurer
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Moved: Tim Robinson / Paul Dunn

All in favour/CARRIED

Election of Board

10.4 Board of Directors

“As per the nominations received prior to the February 9th, 2016 closure date, the following persons have been nominated for the position of Board member”

The following current Board members will automatically keep their position on the Board as per the constitution.

Clause 7 (g) Board Members shall hold office for a period of 2 years at which time the board member shall automatically resign. At this time if the Board member wished to stay on the board they must be re-nominated by a financial member of the Chamber for re-election.

Laura Burns	Half-Pint Powerhouse	Board of Directors
Rob Meadows	NorthTec	Board of Directors
Virginia Craig	Henderson Reeves Connell Rishworth	Board of Directors
Wayne Roycroft	Stepping into Employment	Board of Directors
Tony Shi	Northcom ICT	Board of Directors

Motion – “That as per the nominations received prior to the February 9th, 2016 closure date, the following five persons will be elected to the position of Board member unopposed.”

Murray Broadbelt	Employer Services Ltd	Board of Directors
Brett Donovan	Donovan Group NZ Ltd	Board of Directors
Tim Robinson	Spark Digital	Board of Directors
Terry Sage	Business Coaching New Zealand	Board of Directors
Ryan Welsh	WRMK	Board of Directors

Moved: Tim Robinson / Jeremy Tauri

All in favour/ CARRIED

General Business

No general business.

Conclusion of Formal Meeting.

The meeting closed at 5.25 p.m.

Tony advised attendees that they were welcome to a refreshment and then introduced the Rt Hon Winston Peters.