

# THE CHAMBER OF COMMERCE & INDUSTRY OF NORTHLAND INCORPORATED

## Minutes of the 118th Annual General Meeting

Held at The Orchard, Mahi Tahi Event room, Cnr Vine & Walton St, Whangarei

Wednesday March 10<sup>th</sup> 2021 at 5.00 pm

Tim Robinson (President) welcomed members to the 118th Northland Chamber AGM.

### Present

<b>Name</b>	<b>Business Name</b>
Angela Gill	Westpac
Cameron Thompson	NDSL
Cordelia Cheung	TLC Partners
Danny Douglas	Gilmore Taylor
David Clendon	FNDC
David Templeton	Northland Inc
Dean Abel	Mentor
Denis Orme	Denisormephoto.com
Di Errington Crawford	On Track Book Keeping
Dr Maggie Buxton	AwhiWorld
Fiona Taylor	Abbey Barn B&B
Greg Alexander	NZME
Gwendolyn Needham	HIGHWISE Leadership
Jeroen Jongejans	Dive!Tutukaka
Ken Walker	Air New Zealand
Leo Unger	Human Assets
Lyn Cheyne	NorthTec
Mike Kanji	2f2f Ltd
Murray Broadbelt	Employer Services Ltd
Natalie Blanford	Project Apopo
Niamh O'Neill	NorthChamber
Paul Batchelder	UIT Limited
Pete Gregory	Hotprintz
Sarah Petersen	Northland Inc
Steve Smith	NorthChamber
Sue Walters	Northland Scaffolding
Susan Cooney	Oxygen8 Business Consulting
Tim Robinson	Bernina Northland
Tony Collins	WDC
Trish Madison	Audits AML (NZ) Ltd

### Apologies

<b>Name</b>	<b>Business Name</b>
Ken Wilson	GT Advantage
Hon Kelvin Davis	Labour Party
Guy Slocum	Sentinel International
Janette Dobbs	NorthChamber
Cr Eryn Wilson-Collins	Far North District Council
Tayla Marsh	Connected
Alan Martin	Life Member
Guy Wilkinson	Renovation Warehouse

Jeremy Tauri  
Nicki Kane

Plus Chartered Accountants  
Spence Assets

### **Resolved**

**"That the apologies be accepted"**

**Moved: Tim Robinson**

**Seconded: Trish Madison**

**All in favour**

### **Obituaries**

We have not been notified of any obituaries.

### **Minutes of the previous AGM**

#### **Resolved**

**"That the minutes of the 117th AGM on 11th March 2020 be confirmed as a true and correct record"**

**Moved: Tim Robinson**

**Seconded: Murray Broadbelt**

**All in favour**

### **Matters Arising**

No Matters Arising

### **President & Chief Executive Report**

Both Tim Robinson and Stephen Smith indicated that they would present their report at the BA5 event immediately after the AGM. These reports are included within the Annual Report.

### **Financial Report**

Treasurer's Report by Danny Douglas– year ended 31 December 2020

#### **1. Profitability**

The Chamber has reported a net loss of \$17,184 for the year compared to loss of \$17,036 in 2019. In this challenging time want to thank the hard work from all the staff Steve, Janette, Rebecca Paulette and Niamh have all done in a tough year.

#### **2. Revenue**

Overall revenue increased to \$292k from \$214k when including the Covid Wage Subsidy

Changes in revenue streams:

- Business awards held steady at \$26K
- Business Mentors was up approx. \$6.5k
- Membership subscriptions were up slightly at \$114k. Membership total at 482 compared to 481 in 2019
- Sponsorship was up and it is great we still received great support from Vodafone, OfficeMax, Noel Leeming and Z Energy being the main alliance partners.
- Once again we have had the Ministry of Social Development work that has been done on the Whangarei CBD, employment enhancement and JobLab. I would like to thank the MSD for the support and assistance they have given us this year and the ongoing future relationship that is helping with events like the Job lab

#### **3. Expenses**

Total expenses were up by approximately \$77k. The major area was staff remuneration., JobLab costs. Most other expenses have resulted in similar costs to prior year or slight increase over the prior year. The big rise in wage costs with accrual of wages and holiday pay for leave not taken due to Covid, and additional wages for providing support for businesses

#### **4. Financial position**

As at 31 December the Chamber held \$151K of assets made up of:

Bank balances	\$117k
Debtors	\$24k
Equip	\$10k includes cost of the Chamber share of Orchard fitout
Total Assets	\$151k
Less Liabilities	\$97k – suppliers and IRD, income in advance of 61k
Giving Accumulated Members Fund	\$71k down from 88k

## 5. Future Focus

- continue to expand revenue streams, as shown by MSD assistance and CBD developments,
- Utilise funds to continue to develop services

Again I offer thanks the Chamber staff for all of their work over the last 12 months.

**Resolved**

**"That the financial statements be approved"**

**Moved: Trish Madison**

**Seconded: Murray Broadbelt All in favour**

### Appointment of Auditor

**Motion: "to appoint an Auditor for 2021"**

**Resolved**

**"That BDO Northland be appointed for 2021"**

**Moved: Danny Douglas**

**Seconded: Trish Madison**

**All in favour**

### Appointment of Honorary Solicitors

**Motion: "That WRMK be appointed as Honorary Solicitors"**

**Resolved**

**"That WRMK be appointed Honorary Solicitors for 2021"**

**Moved: Tim Robinson**

**Seconded: Trish Madison**

**All in favour**

### Appointment of mIR owner for Inland Revenue Online Services

**Motion: "That Janette Dobbs be retained as myIR owner for Inland Revenue Online Services in her role as Executive Assistant to complete the Chamber tax requirements"**

**Resolved**

**"That Janette Dobbs be retained as myIR owner for Inland Revenue Online Services for 2019"**

**Moved: Tim Robinson**

**Seconded: Murray Broadbelt**

**All in favour**

**Tim handed over to Steve Smith as the Returning officer to conduct the election.**

### Election of Officers

Clause 6 of the constitution reads - 6. The officers of the Chamber shall consist of a President, a Vice President, An immediate Past President and a Treasurer. The President, Vice President, and Treasurer shall be elected at each Annual Meeting with nominations closing 21 days prior to the Annual Meeting.

#### **Election for President**

"As per the nominations received prior to the 5<sup>th</sup> February 2021 closure date, the following person be nominated for the position of President."

**Motion – "That the following person be elected unopposed to the position of President"**

Tim Robinson	Bernina Northland	President
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**Moved: Murray Broadbelt**

**Seconded: Sue Walters**

**All in favour**

#### **Election for Vice President**

“As per the nominations received prior to the 5<sup>th</sup> February 2021 closure date, the following person have been nominated for the position of Vice President.”

**Motion – “That the following person be elected unopposed to the position of Vice President”**

Sue Walters	Northland Scaffolding	Vice President
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**Moved: Tim Robinson                      Seconded: Murray Broadbelt                      All in favour**

**Election for Treasurer**

“As per the nominations received prior to the 5<sup>th</sup> February 2021 closure date, the following person be elected nominated to the position of Treasurer.”

**Motion – “That the following person be elected unopposed to the position of Treasurer”**

Danny Douglas	Gilmore Taylor Associates	Treasurer
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**Moved: Tim Robinson                      Seconded: Sue Walters                      All in favour**

**Election of Board**

**Board of Directors**

“As per the nominations received prior to the 5<sup>th</sup> February 2021 closure date, the following persons have been nominated for the position of Board member”

The following current Board members will automatically keep their position on the Board as per the constitution.

*Clause 7 (g) Board Members shall hold office for a period of 2 years at which time the board member shall automatically resign. At this time if the Board member wished to stay on the board they must be re-nominated by a financial member of the Chamber for re-election.*

Murray Broadbelt	Employer Services Ltd	Board of Directors
Ryan Welsh	WRMK	Board of Directors
Tony Savage	WRMK	Board of Directors
Mike Kanji	EC Credit Control	Board of Directors
Trevor Griffiths	Griffiths & Associates	Board of Directors

Motion – “That as per the nominations received prior to the 5<sup>th</sup> February 2021 closure date, the following five persons will be elected to the position of Board member unopposed.”

Dr Maggie Buxton	AwhiWorld	Board of Directors
Jeroen Jongejans	Dive! Tutukaka	Board of Directors
Denis Orme	Denis Orme Photography	Board of Directors
Jeremy Tauri	Plus Chartered Accountants	Board of Directors
Ken Wilson	GT Advantage	Board of Directors

**Moved: Sue Walters                      Seconded: Tim Robinson                      All in favour**

**General Business**

No general business.

Conclusion of Formal Meeting.  
The meeting closed at 5.17 p.m.

The AGM was followed by the Chamber BA5.