

THE CHAMBER OF COMMERCE & INDUSTRY OF NORTHLAND INCORPORATED

Minutes of the 119th Annual General Meeting

Held by Zoom at The Orchard, Puawai meeting room, Cnr Vine & Walton St, Whangārei

Wednesday March 9th, 2022, at 5.00 pm

Tim Robinson (President) welcomed members to the 119th Northland Chamber AGM thanking the attendees for turning up on Zoom and understanding the Chambers' need to adhere to statutory requirements.

With sadness he acknowledged the passing of Jeroen Jongejans, who was both a friend and colleague. Jeroen always had the never-ending belief that no matter what happened there was always a way forward. His input to Northland, and New Zealand Tourism and the wider business community has been invaluable. He passes on the condolences on behalf of the Chamber to Kate, family and wider Dive!Tutukaka whānau.

Present

Name	Business Name
Tim Robinson	Bernina Northland (NorthChamber President)
Danny Douglas	Gilmore Taylor Associates Ltd (NorthChamber Treasurer)
Steve Smith	NorthChamber (Staff – CE)
Janette Dobbs	NorthChamber (Staff – Office Manager/EA)
Fiona Cox	NorthChamber (Staff – Membership & Engagement Co-Ordinator)

Present By Zoom

Name	Business Name
Charlotte Repia	Te Wananga o Aotearoa
Darrell Trigg	Trigg Construction
David Clendon	Far North District Council
Garth Mortensen	North Sawn Lumber Ltd
Jan Anderson	Jan Anderson Bayleys Bream Bay
Janine Abernethy	Marsden Metals Group Ltd
Jude Thompson	Northland Inc
Ken Grace	Department of Writing
Ken Orr	Orrs Pharmacy
Lisette Buckle	NorthTec
Murray Broadbelt	Employer Services Ltd
Natalie Blandford	Project Apōpō
Stephen Gibson	Marsden Maritime Holdings
Sue Walters	Northland Scaffolding
Trevor Griffiths	Self employed
Vince Cocurullo	Cocurullo's Ltd

Apologies

Name	Business Name
Ken Wilson	GT Advantage
David Templeton	Northland Inc
Dean Abel	Mentor
Hinu te Hau	Creative Northland
Mike Kanji	2f2f Ltd
Tony Savage	SavageLaw
Nicole Anderson	Northland Inc
Vaughan Cooper	Northland Inc

Resolved

"That the apologies be accepted"

Moved: Tim Robinson

Seconded: Danny Douglas

All in favour

Obituaries

Tim asked that the meeting acknowledged the passing of the following members and passed our condolences on to their families.

Arthur Brasting, Gaye Billings, Peter Faber, Chris Anderson, Fran Lawrence, Jeroen Jongejans

Minutes of the previous AGM

Resolved

"That the minutes of the 118th AGM on 10th March 2021 be confirmed as a true and correct record"

Moved: Tim Robinson

Seconded: Murray Broadbelt

All in favour

Matters Arising

No Matters Arising

President & Chief Executive Report

These reports were included within the Annual Report.

Tim Robinson – President

Fair to say after the last 2 years, we thought we would have challenges ahead, but no one could have predicted the impact of this latest Omicron/Covid outbreak.

Tim gave tribute to members, board and staff advising we need to take note of the toll on business owners, managers and staff. We don't yet have suitable support services in place.

There are challenges ahead both regulatory and infrastructure.

Tim emphasised the need to support each other and stay in touch. Please let the us know what you need with and what your vision for Northland going forward.

Steve Smith – Chief Executive

Steve thanked Tim.

His focus going forward would be on more transformational opportunities and will provide more detail on this going forward.

Noted that there are several CEO positions in large local organisations which are yet to be filled. This will cause changes for the future.

Regarding Local Body Elections – Think about what candidates are standing for and what you believe is best for Northland and vote accordingly.

Financial Report

Treasurer's Report by Danny Douglas– year ended 31 December 2021

Profitability

The Chamber has reported a net loss of \$22,234 for the year compared to loss of \$17,184 in 2020. In this challenging time want to thank the hard work from all the staff Steve, Janette, Paulette and Niamh have all done in a tough year. The year has seen a lot of additional work undertaken and with the postponement of the Awards has created challenging times.

Revenue

Overall revenue decreased to \$264k from \$292k with 2020 being helped by a large wage subsidy of \$51k, Revenue is actually up approx. 19k before wage subsidies

Changes in revenue streams:

- Business awards held steady \$26k for last few years, but postponed due to Covid was moved to 2022, then cancelled
- Business Mentors down approx. \$7.5k
- Membership subscriptions were up to 126k. Membership total at 500 compared to 482 in 2020
- Sponsorship was down but we still receive great support from Vodafone, OfficeMax, Noel Leeming being the main alliance partners.
- Once again we have had the Ministry of Social Development work that has been done on the Whangarei CBD, employment enhancement and JOB lab. I would like to thank the MSD for the support and assistance they have given us this year and the ongoing future relationship that is helping with events like the Job lab
- Te Pukenga

Expenses

Total expenses were down by approximately \$23k. The major area were staff remuneration., Joblab costs. Most other expenses have resulted in similar costs to prior year or slight increase over the prior year.

Financial position

As at 31 December the Chamber held \$284K of assets made up of:

Bank balances	\$248k
Debtors	\$29k
Equip	\$7k includes cost of the Chamber share of Orchard fit-out
Total Assets	\$284k
Less Liabilities	\$253k – suppliers, IRD and employee entitlements

Income in advance of 201k contains, Ruakaka chamber, funds from MSD, and Awards - giving an Accumulated Members Fund of \$32k down from \$54k in 2021

Future Focus

Continue to expand revenue streams, as shown by MSD assistance and Te Pukenga and utilise funds to continue to develop services.

Again, I offer thanks the Chamber staff for all their work over the last 12 months.

Resolved "That the financial statements be approved"

Moved: Tim Robinson

Seconded: Sue Walters

All in favour

Appointment of Auditor

Motion: "to appoint an Auditor for 2022"

Resolved

"That BDO Northland be appointed for 2022"

Moved: Tim Robinson

Seconded: Danny Douglas

All in favour

Appointment of Honorary Solicitors

Tim noted that there was an amendment to the Agenda, that SavageLaw is replacing WRMK, to be appointed as Honorary Solicitor

Motion: “That SavageLaw be appointed as Honorary Solicitors”

Resolved

"That SavageLaw be appointed Honorary Solicitors for 2022"

Moved: Tim Robinson

Seconded: Vince Cocurullo

All in favour

Appointment of mlR owner for Inland Revenue Online Services

Motion: “That Janette Dobbs be retained as myIR owner for Inland Revenue Online Services in her role as Executive Assistant to complete the Chamber tax requirements”

Resolved

"That Janette Dobbs be retained as myIR owner for Inland Revenue Online Services for 2022"

Moved: Tim Robinson

Seconded: Sue Walters

All in favour

Tim handed over to Steve Smith as the Returning officer to conduct the election for President.

Election of Officers

Clause 6 of the constitution reads - 6. The officers of the Chamber shall consist of a President, a Vice President, An immediate Past President and a Treasurer. The President, Vice President, and Treasurer shall be elected at each Annual Meeting with nominations closing 21 days prior to the Annual Meeting.

Election for President

“As per the nominations received prior to the 7th February 2022 closure date, the following person be nominated for the position of President.”

Motion – “That the following person be elected unopposed to the position of President”

Tim Robinson	Bernina Northland	President
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Moved: Natalie Blandford

Seconded: Trevor Griffiths

All in favour

Steve Smith handed the floor back to Tim Robinson as newly elected President to complete the election process.

Election for Vice President

“As per the nominations received prior to the 7th February 2022 closure date, the following person have been nominated for the position of Vice President.”

Motion – “That the following person be elected unopposed to the position of Vice President”

Sue Walters	Northland Scaffolding	Vice President
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Moved: Tim Robinson

Seconded: Jude Thompson

All in favour

Election for Treasurer

“As per the nominations received prior to the 7th February 2022 closure date, the following person be elected nominated to the position of Treasurer.”

Motion – “That the following person be elected unopposed to the position of Treasurer”

Danny Douglas	Gilmore Taylor Associates	Treasurer
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Moved: Tim Robinson

Seconded: Ken Orr

All in favour

Election of Board

Board of Directors

“As per the nominations received prior to the 7th February 2022 closure date, the following persons have been nominated for the position of Board member”

There are no following current Board members who qualify to automatically retain their position on the Board as per the constitution.

Clause 7 (g) Board Members shall hold office for a period of 2 years at which time the board member shall automatically resign. At this time if the Board member wished to stay on the board they must be re-nominated by a financial member of the Chamber for re-election.

Motion – “That as per the nominations received prior to the 7th February 2022 closure date, the following five persons will be elected to the position of Board member unopposed.”

Murray Broadbelt	Employer Services Ltd	Board of Directors
Tony Savage	SavageLaw	Board of Directors
Natalie Blandford	Project Apōpō	Board of Directors
Janine Abernethy	Marsden Metals Group Ltd	Board of Directors
Darrell Trigg	Trigg Construction Ltd	Board of Directors

Moved: Tim Robinson

Seconded: Sue Walters

All in favour

General Business

No general business.

Conclusion of Formal Meeting.
The meeting closed at 5.18 p.m.