

NZ Chambers of Commerce Northland MINUTES
for meeting of The Executive Board
held from 4.00pm 22nd November 2016
at the Orchard – Mahi Tahī Event room, 85 Cameron St, Whangarei

	Agenda Item	
	President welcomed the Board	
	PRESENT: Jeremy Tauri, Danny Douglas, Murray Broadbelt, Tony Collins, Janette Dobbs, Virginia Craig, Ryan Welsh, Terry Sage, Rob Meadows.	
	APOLOGIES:	Tony Shi, Tim Robinson, Brett Donovan
		Moved/Seconded Jeremy/Murray
	LATE ARRIVALS:	
	EARLY LEAVERS:	
	CONFLICTS:	<i>No conflicts notified</i>
	H&S REVIEW	<i>Nothing to report</i>
	PREVIOUS MINUTES:	<i>Taken a true and correct</i>
		Moved/Seconded Virginia/Murray
	FINANCE REPORT:	<p>Danny highlighted the following:</p> <ul style="list-style-type: none"> • Revenue – holding well year to date. Still some Awards income to come in. Map income up, seminars & functions up and B2B this year which wasn't in previous year. • Membership – has grown now at 446 up 24 since last year. • Premises – Tony advised that there would be additional costs this year with moving premises. A Capex amount would be paid – Funds in the bank to cover this. Over next 12 months there would be significant savings on operational costs at new premises with the added bonus of attracting new members. • Awards – A slight increase to go to Collective Concepts this year as Chamber has received a slight increase in sponsorship. Event management fee has not increased in 4 years although cost have been increasing each year. Will check difference compared with last year and share increase – this will be passed through the next finance meeting.
		Moved/Seconded Jeremy/Rob

	CEO REPORT:	Tony highlighted the following: <ul style="list-style-type: none"> • Awards report tabled Questions or feedback welcomed. From the sponsors and judges debriefs it was acknowledged that there is a need to make then evening more dynamic. <ul style="list-style-type: none"> ○ Venue constraint around size/numbers ○ Still need to do within budget to build up momentum ○ How do we add to the lead up during the year? Working on a one day conference ○ Tony gave overview of other Chambers Awards ○ Natasha Stubbing (NRC), Erena Miller (Mediaworks), Hinu te Hau (Creative Northland) and Terry Sage have volunteered to make up an Awards working group to look at what can be done to make the evening more dynamic. ○ Next year the Chamber will write to accountants and lawyers to nominate businesses for us to approach ○ Take home flyers to be handed out on the night of the Awards with a promo of winners profiles and why they won their award. • 2 Business After 5 events left plus Chamber Christmas luncheon 	Moved/Seconded Rob/Virginia
TEAM RECOMMENDATIONS:			
Ease of Business & Advocacy:			Moved /Seconded Jeremy/Ryan
<p><u>Ease of Business</u></p> <ul style="list-style-type: none"> • Reviewed where Ease of Business fitted within strategic plan – still a major goal <p>A/P: Look at actions from Strategic Plan in the new year to see if they have been completed</p> <ul style="list-style-type: none"> • Tony meeting regularly with Rob Forlong (WDC) • Test case – Tony has been meeting with a business who may want to relocate back to Whangarei from Auckland 20-30 staff. Working with him to help with the process. • Ryan raised that an advisory (within government ministry) is directing new businesses (from overseas) out of Auckland. We need to find out who and get them to direct North. Discussion over government departments moving out of earthquake prone zones. <p>A/P: Tony to follow up on advisory and make connections – Shane Reti may be able to help</p> <p><u>Advocacy</u></p> <ul style="list-style-type: none"> • Transport around New Zealand • Business readiness <p>A/P: Tony to meet with Shane Reti</p>			

General Business:	
COUNCIL REPRESENTATIVE REPORTS:	WDC and NRC no representative as yet, expecting to be appointed late November early December.
	KDC: Cr Anna Curnow and FNDC: Deputy Mayor Tania McInnes will be attending the December Board meeting
Business Items: no new business	
Item 1	
Item 2	
Meeting closed 4.35pm	
NEXT MEETING: Board meeting Tuesday 13th December 2016 followed by pizza with beer/wine	
President Date	