

**NZ Chambers of Commerce Northland MINUTES**  
**for meeting of The Executive Board**  
**to be held from 4.00pm 22<sup>nd</sup> March 2016**  
**at Chamber Boardroom, 7 Rust Ave, Whangarei**

	<b>Agenda Item</b>	
	<b>President welcomes Board – Jeremy chaired the first meeting of the new Board and welcomed new Board member Brett Donovan to the Board.</b>	
	<b>PRESENT:</b> Brett Donovan, Laura Burns, Murray Broadbelt, Ryan Welsh, Rob Meadows, Danny Douglas, Virginia Craig, Tim Robinson, Tony Collins, Jeremy Tauri, Janette Dobbs.	
	<b>APOLOGIES:</b>	Paul Dunn, Terry Sage, Richard Booth. Late apology received from Wayne Roycroft. <b>Moved/Seconded Tim/Rob</b>
	<b>LATE ARRIVALS:</b>	Tony Shi (4.07pm)
	<b>EARLY LEAVERS:</b>	
	<b>CONFLICTS:</b>	<i>No conflicts notified</i>
	<b>H&amp;S REVIEW</b>	<i>Nothing to report</i>
	<b>PREVIOUS MINUTES:</b>	<i>Taken a true and correct</i> <b>Moved/Seconded Tim/Laura</b>
	<b>FINANCE REPORT:</b>	<p><b>Danny highlighted the following:</b></p> <ul style="list-style-type: none"> <li>• <b>Income</b> up in February due to sponsorship</li> <li>• Bank position better than 2015</li> <li>• <b>Membership</b> up to 428</li> </ul> <p>Tony and the team to keep working on bringing in new members.</p> <b>Moved/Seconded Laura/Virginia</b>
	<b>CEO REPORT:</b>	<p><b>Tony highlighted the following:</b></p> <ul style="list-style-type: none"> <li>• <b>Finance</b> Possible decrease in funding through BMNZ – new contract is 55 matches compared with 60-70 matches previously.</li> <li>• <b>New Funding</b> Tony is working on potential new funding streams The Business to Business Publication which is being produced this year will cover some of the drop in BMNZ funding.</li> <li>• <b>Audit report</b> There are a couple of items which need follow up, the main one is the</li> </ul> <b>Moved/Seconded Jeremy/Tim</b>

<p><i>Tony Shi arrived</i></p>		<p>Employee versus Contractor clarification.  <b>A/P: Tony to meet with Murray to clarify</b></p> <ul style="list-style-type: none"> <li>• <b>RBP</b>  The new contract has been confirmed with NZTE for 5 years. New name still to be confirmed, expect to have it through by May to start promoting.</li> <li>• <b>Governance</b>  Tony advised that the Board need to look at meeting attendance – there is a clause in the constitution.</li> </ul>	
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**TEAM RECOMMENDATIONS:**

<p><b>Ease of Business:</b></p>	<p><b>Moved/Seconded Jeremy/Tim</b></p>
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No Ease of Business meetings have taken place.  
Jeremy thanked Ryan for his work in kicking off the Ease of Business concept, which needs to be developed into a pledge or commitment to show support for and by Northland businesses and be used as an invitation for businesses to look to move to the area

**A/P: Janette to set up EoB meetings to be held monthly at Ryan’s office. (invite Malcolm Nicolson from NRC)**

- NRC have employed an Ease of Business dedicated person.
- WDC – “What it’s worth” website great – opportunity to add business attraction.  
Tony advised that this was a direct result of Chamber EoB working with WDC. The Landing Pad is the business part of this.

**A/P: Circulate EoB documents**  
**A/P: Arrange meeting with Pete Gleeson**

- More ethnic groups are new comers to the north. Need to have elements to attract and help these people.
- Businesses moving from Tauranga due to cheaper Port real estate.
- Northport keen to work with Chamber, to encourage containers to Whangarei.

<p><b>Advocacy:</b></p>	<p><b>Moved /Seconded Jeremy/Laura</b></p>
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- Consultation process for Annual Plans for Councils – speed meetings as well as written submissions available
- Election year – meet the Mayor – in discussion with Advocate to progress this event (the same as 2013) Potential to have meet the candidates prior to the Meet the Mayors event. Run a straw poll at the event. Confirm candidates after 15th August.

**A/P: Restart the Advocacy meetings**

**General Business:**

<p><b>COUNCIL</b></p>	<p><b>WDC: No report</b></p>
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<b>REPRESENTATIVE REPORTS:</b>	
	<b>KDC: No report</b>
	<b>NRC: No report</b>
<b>Business Items:</b>	
<b>Item 1</b>	<p><b>Confirm time and date for future Board meetings</b> All agreed that the 4<sup>th</sup> Tuesday of each month at 4.00pm suited best.</p>
<b>Item 2</b>	<p><b>Follow up on AGM</b> Rt Hon Winston Peters covered the following topics – CBD, Rail link, Roothing, Port and called for a collective voice for Northland including Councils working together for one voice.</p>
<b>Item 2</b>	<p><b>CBD groups</b> WDC 20/20 Momentum has ideas for moving CBD area forward.</p> <p><b>Bank Street Group</b> Tony is working with this group They have secured \$20k from WDC, a couple of items which have been progressed are the steam cleaning of foot paths on Bank Street each Monday and possible Heritage signage. Meeting to take place with all Bank Street businesses to bring them up to date.</p> <p>Tony Horton from WDC attends meetings to try to co-ordinate through different departments of WDC.</p> <p><b>Laneway Group</b> Led by Steph Mitchell – to progress they need to go to WDC for funding. To apply they need an organisation like Vitalise Whangarei. Tony asked that Vitalise Whangarei under the Chamber umbrella be used and that the Chamber provide administration. All agreed <b>A/P: Invite Steph Mitchell along to update the Board</b></p> <p><b>Other items of note</b></p> <ul style="list-style-type: none"> <li>• Cultural shift in the way people are purchasing</li> <li>• Fractured CBD needs owners to pull together to get on board – needs to have someone to facilitate and drive this. <ul style="list-style-type: none"> <li>○ Look at what is available in lease real estate</li> </ul> </li> </ul> <p><b>A/P: Tony to contact Bayleys re list of vacant space</b> Discussion</p> <p><b>A/P: Board to email Janette with a little of people they would like to invite to speak at Board meetings</b> Suggestions include WDC – Jeff Devine – Roothing, Pete Gleeson (Landing Pad), Rob Forlong CEO NRC – Malcolm Nicolson CEO Sport Northland – Brent Eastwood</p>

	Northport – Graham Marshall  Suggestion to have wine and beer from the Board social fund, when speakers attend.
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**Meeting closed 4.50pm**

**NEXT MEETING: Board meeting Tuesday 26<sup>th</sup> April 2016**

**President .....**      **Date .....**