

**NZ Chambers of Commerce Northland MINUTES**  
**for meeting of The Executive Board**  
**held from 4.00pm 28<sup>h</sup> March 2017**  
**at The Orchard – Mahi Tahi Meeting room, 85 Cameron St, Whangarei**

	<b>Agenda Item</b>		
	<b>In the absence of the President and Vice-President, Tim Robinson chaired the meeting and welcomed everyone.</b>		
	<b>PRESENT:</b> Richard Cranenburgh, Cr Tricia Cutforth, Tony Shi, Ryan Welsh, Sue Walters, Ken Wilson, Cr Anna Curnow, Tim Robinson, Tony Collins, Janette Dobbs.		
	<b>APOLOGIES:</b>	Paul Dunn, Jeremy Tauri, Deputy Mayor Tania McInnes, Rob Meadows	<b>Moved/Seconded Ryan /Tony S</b>
	<b>LATE ARRIVALS:</b>	Virginia Craig, Danny Douglas (4.05pm) Terry Sage, Murray Broadbelt (4.07pm)	
	<b>EARLY LEAVERS:</b>		
	<b>CONFLICTS:</b>	<i>No conflicts notified</i>	
	<b>H&amp;S REVIEW</b>	<i>Nothing to report</i>	
	<b>PREVIOUS MINUTES:</b>	<i>Taken a true and correct</i>	<b>Moved/Seconded Tim/Ryan</b>
Danny and Virginia arrived	<b>FINANCE REPORT:</b>	<p><b>In Danny's absence Tony C highlighted the following:</b></p> <ul style="list-style-type: none"> <li>• Hard to see any trends so far this year</li> <li>• Tony met with Danny and Jeremy with regard to a budget for this financial year</li> <li>• Awards sponsorship – large portion already confirmed, which is earlier than previous year</li> <li>• There will be an expenses adjustment this year for staff wages</li> <li>• Large number of BA5 events in March increased Seminar &amp; Function income</li> <li>• <b>Membership</b> – holding steady <ul style="list-style-type: none"> <li>○ Increase to mid-March is about 465</li> </ul> </li> </ul>	<b>Moved/Seconded Jeremy/Tim</b>
	<b>CEO REPORT:</b>	Tony explained that instead of a report this month he would cover some items under general business.	<b>Moved/Seconded</b>
<b>TEAM RECOMMENDATIONS:</b>			
<b>Ease of Business &amp; Advocacy: Will be covered in General business this month</b>			<b>Moved /Seconded</b>

**General Business:**

**COUNCIL  
REPRESENTATIVE  
REPORTS:**

**WDC: Cr Tricia Cutforth highlighted the following**

- Whangarei District will have a complete rates review this year which hasn't taken place since 2012. 5<sup>th</sup> April all councillors will be brought up to speed on this subject regarding legislation etc.
- The Long Term Plan will be kept separate from the rates review (no Annual Plan review this year). Pre consultation will take place in June. Any organisation interested – the councillors are happy to come out and speak with them on any of the consultation topics.
- Tricia urged the Board to look at agendas for upcoming council meetings to find out what is being discussed.
- Electric vehicle is the first policy to be put through. Looking at e-vehicle growth, charging stations etc. – council to replace their vehicle as they come up for renewal.
- Whangarei District Council is being award for becoming a Fair Trade District. Fair Trade had been well supported in Whangarei.

Tony C asked Tricia what was likely to happen with the rates review

Tricia advised that it was “no one size fits all” and that there would be guidance from LGNZ

Discussion

**KDC: Cr Anna Curnow highlighted the following**

- Following on from rates discussion Anna advised that they were going with semi government guidelines around rates. Forestry have targeted rates in Kaipara to cover some of the extra roading repair costs.
- Annual Plan will go ahead this year due to there being a newly elected council. Recommending a slightly lower rates increase.
- IWI consultation underway
- Round table model for consultaion with all communities
- Easter trading has been passed
- Waste minimisation plan – looking at ways of funding the 3 to 7 tier recyclables as they are going to landfill at present.

Discussion over Easter Trading

WDC – no decision as yet

FNDC – has approved Easter trading

Tony C advised that Whakatane and Cambridge also approved

Discussion re WDC rates

Tony C advised that small businesses are disadvantaged with regards to SUIPs in comparison to large businesses.

**FNDC: Deputy Mayor Tania McInnes absent**

- No report

**NRC: Cr Paul Dimery absent**

- No report

**Business Items:****Item 1**

Danny and  
Councillors  
left

**Board meeting day and time**

After much discussion a vote took place with the following results

5 wanted it left at 4.00pm

4 preferred 4.30

1 preferred 5.00pm but also voted in the 4.30pm group

**Motion: “That the meeting remains at 4.00pm on the 4<sup>th</sup> Tuesday of each month”**

**Moved: Tim Robinson Seconded: Ryan Welsh**

**A/P: Jeremy to confirm Ease of Business meeting day and time**

**Item 2****Chamber 101**

Tony C advised that the Board had 3 major commitments – adding that this was for the new Board members but also a reminder to all.

1. To attend BA5 and Chamber events, identified as Chamber Board members

**A/P: Janette to arrange Board badges**

2. To help with recruiting members, awards entrants and mentors – these all contribute to chamber revenue. Tony gave an overview of Business Mentors New Zealand

**A/P: Board to supply the name and details for anyone who would be suitable as a mentor**

**A/P: Board to talk to businesses – Are they a member? If not advise that there are huge benefits of Chamber membership and refer them to Shelley**

**A/P: Board to let Shelley know of anyone they deal with who would benefit from entering the Business Excellence Awards as a business development tool – we need to have 40-45 unique businesses enter each year**

3. To provide a mandate – input from Board for Advocacy

Ease of Business (sub group of Chamber Board) – has been ongoing for 2.5 years

Tony explained the concept to the new Board members.

Chamber has worked with NRC and WDC who have updated their processes on this topic

Follow up meeting to take place with Northport and Marsden Maritime Holdings following their BA5 event, to discuss how the Chamber can help attract business relocations.

Tony C gave an overview of NZ Chambers of Commerce

- 30 chambers in New Zealand divided in 4 hubs – all Chambers are accredited by NZCCI
- 70% of businesses in NZ belong to the Northern Hub chambers
- Michael Barnett CEO of Auckland Chamber supplies a lot of resources to Chamber in the Northern Hub
- There is a lot of collaboration between chamber in the Northern Hub unlike other Hubs
- Every chamber in New Zealand will be attending the IWCC conference in Sydney in September this year

